

Sexual Harassment Prevention Training Workshop for Supervisors and Managers

Presented by: CALIFORNIA METALS COALITION

October 15, 2007

Session 1: 9am-11am

Session 2: Noon-2pm

Monday
OCTOBER 15

Location: Pacific Steel Foundry ~ 1333 2nd St. Berkeley, CA 94710

California law (AB 1825) requires that **anyone in a supervisory or management position** attend an interactive training session on sexual harassment prevention.

Training must be completed every 2 years.

Courses must be at least 2 hours



This workshop train managers and supervisors to:

- Understand the nuances of well-intended workplace comments that can backfire
- Recognize potentially harassing situations
- Deal effectively with inappropriate behavior on and off the job
- Training is mandatory for companies with over fifty employees
- An effective defense against claims for all size companies

The program includes:

- Frank and open discussion of real world scenarios
- Practical application of complicated legal standards
- Interactive analyses and activities
- Certificate of Completion

About the workshop facilitator: HR management and award-winning speaker, Kim Silvers, has worked with California employers for over 20 years as a trusted advisor to her clients. An acknowledged authority on California's unique employment environment, Kim owns Silvers HR Management, and teaches business management for St. Mary's College.



Kim Silvers, President
Silvers HR Management

California Metals Coalition—Sexual Harassment Prevention Training



NAME(s): _____

COMPANY: _____

PHONE: _____ CIRCLE ONE: Session 1 @ 9am or Session 2 @ 12pm

Cost: \$35/person **Location:** Pacific Steel, 1333 Second St., Berkeley, CA 94710

Date: Monday, October 15 **Times:** 9am and Noon **Questions:** 916-933-3075

Form & Payment to: CMC, 2971 Warren Lane, El Dorado Hills, CA 95762

PARKING IS LIMITED.