

Sexual Harassment Prevention Training Workshop for Supervisors and Managers

Presented by: CALIFORNIA METALS COALITION

October 25, 2007 ~ 10:30am– 1pm

Lunch Included

Location: Amada America Inc. (Amada Plaza)

7025 Firestone Blvd, Buena Park, CA 90621 ~ www.amadaplaza.com

Thursday
OCTOBER 25

California law (AB 1825) requires that **anyone in a supervisory or management position** attend an interactive training session on sexual harassment prevention.

Training must be completed every 2 years.

Courses must be at least 2 hours



This workshop train managers and supervisors to:

- Understand the nuances of well-intended workplace comments that can backfire
- Recognize potentially harassing situations
- Deal effectively with inappropriate behavior on and off the job
- Training is mandatory for companies with over fifty employees
- An effective defense against claims for all size companies

The program includes:

- Frank and open discussion of real world scenarios
- Practical application of complicated legal standards
- Interactive analyses and activities
- Certificate of Completion

About the workshop facilitator: HR management and award-winning speaker, Kim Silvers, has worked with California employers for over 20 years as a trusted advisor to her clients. An acknowledged authority on California's unique employment environment, Kim owns Silvers HR Management, and teaches business management for St. Mary's College.



Kim Silvers, President
Silvers HR Management

California Metals Coalition—Sexual Harassment Prevention Training



NAME(s): _____

COMPANY: _____

PHONE: _____ EMAIL: _____

Cost: \$35/person **Location:** Amada Plaza, 7025 Firestone Blvd, Buena Park, CA 90621

Date: Thursday, October 25 **Time:** 10:30am—1 pm **Questions:** 916-933-3075

Form/Payment to: California Metals Coalition, 2971 Warren Lane, El Dorado Hills, CA 95762

ATTENDEES MUST ARRIVE ON TIME TO BE CERTIFIED.